

Minutes, ECHMC Board meeting, 10/18/18

Called to order: 2:09 PM

Attendees: D. Martin; I. Neviasher; H. McCalla; E. Howley; N. Brown; C. Goupil; J. Pendleton

Guests: Lynn Nenni; Linda Savitsky; Tom Kowalchik

Review of Agenda

- Vendor reports to be moved to back of agenda in event of late arrival of Tom Kowalchik.

Review of minutes of meeting of September 20, 2018:

- Motion to accept minutes of 9/20/2018 by Howley, second by McCalla. Passes unanimously.

Financial Status Reports:

- Presented by Lynn Nenni.
- Discussion: timing of Citibank funding and effect on report balances.
- Discussion: variances from projected to actual.

Financial operations (extension of financial reports discussion):

- Presentation by Lynn Nenni:
 - Discussion: review of Lynn's procedural documentation.
 - Discussion: variations among participant business office processes, manual and automated.
 - Discussion: procedures for cross checking town/district census versus CIGNA census numbers.
 - Discussion: CIGNA reporting of census, total group and subgroups.
 - Discussion: J. Pendleton uses subgroup report of census provided by CIGNA.
 - Discussion: J. Pendleton offers to request CIGNA data at subgroup level for all ECHMC members.
 - Discussion: Timing and delay in Anthem reporting.
- Discussion: procedures presented by Lynn Nenni are acceptable and will be included with the minutes.

Old Business – Dashboard design

- Presented by Nat Brown
- Discussion: Financial dashboard is accepted in current form.

New Business – Meeting start times

- Discussion: Pros and cons of historical and current meeting times.
- Discussion: Meeting schedule and start time to remain the 3rd Thursday of each month at 2:00-3:30 PM.

Old Business – Vendor Reports

- Presented by Tom Kowalchik.
- Discussion: Review of report formats by USI.
- Discussion: Reporting of large claims, with consensus that USI reports should remain at those above \$25,000 and the dashboard report should remain at those above \$50,000.
- Discussion: continued discussion of obtaining detail information from CIGNA at subgroup level. Tom Kowalchik to talk to USI about providing information at subgroup level. Tom's reporting at meetings will remain at the roll up level.
- Discussion: format and use of USI's rate setting report.
- Discussion: large claims are running below (better than) last year.
- Discussion: Tom stated that CIGNA will attend the next meeting to present some preliminary information regarding the renewal of rates for 2019/2020. USI will prepare an independent proposed early rate projection for the group as well so that the group can begin to formulate the budget projection for the 19/20 fiscal year.

Adjourn

- Motion to adjourn by Howley, second by Brown. Passes unanimously.
- Meeting adjourns at 3:44 PM